**Board of Directors Meeting Minutes**

Tuesday, August 29, 2023 (5.00 – 7:00 PM EST)

Virtual Conference call via Microsoft Teams

**The meeting was called to order at 5:04 PM EST**

**Board Members in Attendance:**

Dave, Rosemary, Angelique, Edea, Amber

**Board Members Absent:**

George , Wis Benoit

**Others in Attendance:**

Staff: C.E. Pugh, Rene Deschane, Diane Bass, Madelon Givens,

Members: Lynn Masimore, Raymond Hubbard

**Open Member Time/Member Questions:**

* Board greeted Lynn,
  + She had no specific questions. Here to observe, wants to be more involved in the Co-op.
* Board greeted Raymond, who had no specific questions but happy to listen in.
* CE reviewed customer comments.
  + 6 members responded to the mid August Management update from C.E., mostly positive. One comment wishing the deli was open on the weekend.
  + 8 responses from the August 25th Management update from C.E., who responded to each of the members offering comments.

**Agenda Review:** Approved, no changes/changes needed.

**Selection of Board Chair and Records Officer**

* Edea addresses nominations for board chair and secretary. Dave volunteers for secretary. Rosemary offers to be chair.
* Board approves Rosemary as new Chair, Dave as Recording officer, and Edea remains as Vice Chair.

**August 4, 2023 Board Resolution**: Let the minutes reflect that the board has approved the Executive Management Services Resolution on August 4, 2023. Approved unanimously by electronic vote.

**Business Development Officer Reports:**

* Monthly FYI update & July Financial report. CE updated the board on recent activities and answered questions.
* Monitoring report B -Global Constraint: CE – Reported compliance
* Monitoring report B1-Financial Condition – 2Q: CE – Reported non-compliance due to 2Q financial results
* Monitoring report B4-Member Rights: CE – Reported Compliance
* Monitoring report B5-Customer Treatment: CE – Reported Compliance. Many channels are available for members to reach management.

Motion to accept all B policy reports by Angelique. Edea seconds. Passed unanimously

**Board Business**

* Select Nominating & Governance Committee
  + Dave – August is the time to start discussing BOD nominations to allow potential candidates time to attend meeting.
  + Non-patron seat coming up is Rosemary
  + Patron seats up for election is held by Wis and seat previously held by Felicia
    - Seeking patron BOD members to serve on this committee
      * Edea and Angelique both agree to serve.

**Review Decisions, Tasks, Assignments**

* B policies approved
* Full officer list
* Confirmed Nominating and Governance committee members

**Decide if Executive Session is needed**

* Rosemary asks if there’s a need, unanimous no.

**Adjourn Meeting**

Dave moves to adjourn, Edea seconds.

**Next Meeting is an Executive Session on September 26, 2023 at 5:00 PM.**